

STATE WORKFORCE INVESTMENT BOARD

Executive Committee

November 19, 2008

8:30 AM – 1:00 PM

State Capital Building: Room 152

Helena, MT

AGENDA

Board Members: Dan Miles, Chair; Marty Copps, Vice Chair; Evan Barrett; Dave Crum; Georgia Gibbs-Atkinson; Michael Grove; Keith Kelly; Lane Larson; Robbe Lindsay; Mike McGinley; Michael O'Neill; Dore Schwinden (*designee*); Tyler Trevor; and Pat Wise (*designee*.)

Staff: Leisa Smith, Dan Bernhardt, and Danielle Nettleton.

Note: Times are tentative

8:30 – 9:00	Continental Breakfast	
9:00 – 9:15	Welcome & Introductions <ul style="list-style-type: none">• Roll Call and Housekeeping• Approve Agenda• Approve Minutes	Dan Miles, Chair SWIB Staff
9:15 – 9:30	One-Stop Certification <ul style="list-style-type: none">• Action if required	Marty Copps
9:30 – 9:45	Youth “Lacks Work History” Definition <ul style="list-style-type: none">• Action if required	SWIB Staff
9:45 – 10:00	WIA Set Aside (Grant) Funds Request <ul style="list-style-type: none">• Action if required	Grant Applicant
10:00 – 10:30	New Committee/Workgroup Structure/Assignments <ul style="list-style-type: none">• Action if required	Chair
10:30 -10:45	Break	
10:45– 11:30	Washington Skills Panel Model Presentation	Lindsey Woolsey
11:30 – 12:45	Next Steps Discussion <ul style="list-style-type: none">• What is our next step? Where do we want to be by January 22nd? When do workgroups meet, or by when do we report back on our immediate tasks?	Chair
12:45 – 1:00	Other Business <ul style="list-style-type: none">• Other Committee Discussion• Other Public Comment	Chair
1:00	Adjourn	Chair

All State Workforce Investment Board meetings are conducted using Roberts Rules of Order. Only members can present motions.

The Chair will call for public comment following board discussion.

If auxiliary aids and services or special accommodations are required, please contact SWIB staff at 444-2607.